



**OCEAN STATE**  
— LIBRARIES —

## Submitting Your Library Card Application

Copies of your photo ID and proof of Rhode Island residency must accompany your application. A driver's license or state ID will satisfy both requirements. A full list of acceptable photo IDs and proof of residency documents may be found here:

[www.oslri.org/about-osl/policies/#2c](http://www.oslri.org/about-osl/policies/#2c)

You may bring your completed application along with your photo ID and proof of Rhode Island residency to your home library for immediate processing. You may also mail your completed application and copies of your photo ID and proof of Rhode Island residency to your home library. A list of library mailing addresses is available online:

[www.oslri.org/libraries](http://www.oslri.org/libraries)

Please do not mail your application to the Ocean State Libraries office.

## Welcome to Ocean State Libraries!

### Library User Responsibilities

I hereby apply for borrowing privileges at all participating OSL libraries. By signing my card, I agree to comply with the policies of each member library with which I do business. By becoming an OSL library cardholder, I accept the following responsibilities:

- All library materials checked out on my card are my sole responsibility.
- I will return all borrowed items by the due date or pay overdue charges.
- I will pay replacement and processing costs assessed for lost, unreturned, or damaged materials.
- I will not lend my card to others.
- I will promptly report any change in my address or contact information.
- I will promptly report if my card is lost or stolen.
- If signing a library card application for a juvenile, I accept responsibility for fines and charges on said child's card and acknowledge that it is my responsibility, not the library's, to monitor and approve my child's choice of library materials and/or other information resources.
- I understand that failure to act responsibly may result in suspension of my library borrowing and use privileges, and that failure to pay library fines or return library materials may result in legal action.

**Email Notifications:** If you elected to receive email notifications for your hold or overdue notices, please make sure they do not go into your spam folder! Add [notices@rilibrary.org](mailto:notices@rilibrary.org) to the white list and/or contact list in your email account.

**SMS Text Notifications:** To also receive library notifications by text messages, text **SIGNUP** to **401-298-2013**. For more information on this service, please visit: <http://oslri.org/text-alerts>



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## LIBRARY CARD APPLICATION

ALL INFORMATION WILL BE TREATED AS CONFIDENTIAL

**Name** \_\_\_\_\_  
*First Name Middle Initial Last Name Suffix*

**Street Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Alternate Phone** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Preferred Language** English\_\_\_ Prefer Not to Say\_\_\_ Other \_\_\_\_\_  
*month day year*

**Email** (*may list more than one*) \_\_\_\_\_

**I prefer to receive library notices by e-mail** \_\_\_\_\_ **phone** \_\_\_\_\_ **I would like to receive my library's e-newsletter** \_\_\_\_\_

**Mailing Address** (if different from street address) **or Alternate Address** (if applicable)

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**I AGREE TO ABIDE BY STATE LIBRARY LAWS AND LOCAL LIBRARY REGULATIONS AND UNDERSTAND THAT I AM RESPONSIBLE FOR ALL MATERIALS BORROWED WITH MY CARD.**

**SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**Guardian Name** (*for applicants under 13*) \_\_\_\_\_

-----**↓↓ For Library Use Only ↓↓**-----

New Card  Replacement Card (\$1.00 fee)  Renewal

**ID Presented** \_\_\_\_\_ **ID #** \_\_\_\_\_ **Patron Type if not RI Resident** \_\_\_\_\_

**Registered by** \_\_\_\_\_ **Date** \_\_\_\_\_