

## HOW TO REGISTER



- Go to [bit.ly/3\[yi2ig](http://bit.ly/3[yi2ig)
- Click **Register Online**
- **Click login** in the upper right corner if you have used Beanstack for previous summer reading challenges **or** scroll down to **set up a new account** (follow on screen instructions) if you have not
- Click **I am registering for myself**
  - Use the grade level and school you'll be attending in the fall
  - You have the option to receive weekly emails from Beanstack with book recommendations
- When you finish filling out the form, click **Next**
  - You will receive a digital badge for registering
- If you would like to register another family member, you'll be able to do so at this time

## Logging **MINUTES** & **ACTIVITIES**

- Sign into your account
- Click **Log Reading & Activities**
- Choose what is being logged: **minutes** or **complete an activity**.

### For **logging minutes & writing reviews**:

1. After clicking the image of the clock, a calendar will appear and automatically mark today's date as date read
2. Enter the title and author
3. If you want to include a review of your book, click **Log**
  - When you finish writing your review, click **Save**
4. If you've provided an email address, you'll be notified when you receive a digital badge or possibly a prize

### For **completing an activity**:

- Choose what is being logged: **minutes** or **complete an activity**.
1. Select complete an activity
  2. Click on the activity you have done
    - Click the applicable green plus sign (some activities have multiple options)
  3. If you've provided an email address, you'll be notified when you receive a digital badge or possibly a prize

## FREQUENTLY ASKED QUESTIONS

### **Do I need a library card to participate?**

- No. This service is FREE and available to all! Whether you live in Newport or are visiting for a short time, you are welcome to participate!

### **How can I switch from one reader to another?**

- If you have multiple family members attached to one account, you can switch between profiles by clicking on the name in the top right corner.

### **Where are the book lists?**

- We've created many great book lists for you to use throughout the summer! Just click on **Recommendations** on the top right of the screen.

### **How do I personalize my profile?**

- Click **Edit Reader** in the top right corner. You'll be able to update your preferences, grade level, reading level, and more! The more information you enter, the better Beanstack is able to provide you with titles and guides you're sure to love!

### **Who can see my book reviews?**

- Once a librarian publishes your submitted book review, anyone participating in the Newport Summer Reading Program can enjoy your written reaction!