

# NEWPORT PUBLIC LIBRARY

## Board of Trustees

### Meeting Minutes

January 16, 2014

1. Call to order: President Robin Skuncik Jones called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.

Attendance: Jennifer Booth, Kathy Boyd, Lynne Ceglie, Michael Dawson, Chuck Flipppo, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Robin Skuncik Jones, Susan McCoy, Justin McLaughlin, Sheila Sulentic, Jessica Walsh and library director Regina Slezak.

Excused: Linda Martin

Absent: David Reed

2. Amendment to the agenda:  
There were no changes or additions to the agenda.
3. Secretary's Report:  
Susan McCoy asked for changes or additions to the October 17, 2013 and November 21, 2013 minutes. Hearing none, she asked for a motion to accept the minutes as presented.  
Jennifer Booth made a motion to accept the minutes as presented. Girard Galvin seconded the motion  
Kathy Boyd, Jennifer Booth, Lynne Ceglie, Michael Dawson, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Robin Skuncik Jones, Susan McCoy, Sheila Sulentic and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.
4. Finance Committee report:  
The financial statements for November and December 2013 were reviewed. Michael Dawson reported that there is an increase in income driven by fundraising. Regina Slezak reported that the Annual Appeal has received more in donations this year.  
Expenses are down year to date.  
Investment income is up 2.8% in December and 9.4% year to date.  
  
Regina Slezak reported that the library has received the first two installments of state aid in January. Also, the city has published its recommended capital improvement budget. The library is recommended to receive approximately \$750,000 for building renovations over the next four years.
5. President's Report.  
There was nothing to report.
6. Building and Grounds Report:  
Regina Slezak reported that the elevator has passed its yearly inspection. More leaks were found in the library's roof after recent heavy rain.
7. Financial Development Committee report:  
Susan McCoy reported the Annual Appeal has brought in \$17,965 from 144 donors so far. Last year's appeal earned \$14,590.  
The date for this year's event is August 10<sup>th</sup>. The Event Committee is meeting monthly. Kiki Mitchell has agreed to be this year's event coordinator.

Susan McCoy handed out information on A Gilded Age Tea. The event is being held at the Hotel Viking on February 8 from 2:00-4:00 pm for the library's benefit.

8. Friends of the Library:

Chuck Flippo reported that the sales at the bookstore are down slightly from last year but still brisk. A special sale of cookbooks will be held in February in the bookstore.

9. Director's Report:

In addition to her report, Regina Slezak reported that the library received funds from the Champlin Foundations and the Rhode Island Foundation.

10. Old business:

a. Newport Garden Club Proposal:

Regina Slezak reported that she attended a meeting with the Newport Garden Club at which a draft of the proposed plan for the outdoor reading area was discussed.

b. Behavior Policy:

Final revisions of the Behavior Policy were made. Regina Slezak asked for a motion to approve. Kathy Boyd made a motion to approve the revised Behavior Policy. Girard Galvin seconded the motion. Kathy Boyd, Jennifer Booth, Lynne Ceglie, Michael Dawson, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Robin Skuncik Jones, Susan McCoy, Sheila Sulentic and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.

c. Committee Assignments:

Robin Skuncik Jones distributed the list of committees with the names of those who have agreed to serve on them. She asked that Board members consider signing up for any committees that have no or only one member.

11. Executive Session:

Robin Skuncik Jones moved to convene in executive session, pursuant to R.I. General Laws Section 42-46-5(a)(1), that this Board convene in executive session to discuss the job performance, character, or physical or mental health of an individual. This individual has been notified in writing that this Board intends to convene in executive session in order to discuss the individual's job performance, character, or physical or mental health and the individual has declined to have this discussion take place in open session. I also move, pursuant to R.I. Gen. Laws Section 42-46-5(a)(2), that the Board convenes in executive session to discuss litigation and potential litigation: (a)Newport Public Library, ULP-6125, ULP-6126, ULP 6127 (R.I.S.L.R.B.); and (b)Newport Public Library and NEARI, Case No. EE-3733 (R.I.S.L.R.B.).

A roll call was taken: Kathy Boyd, Jennifer Booth, Lynne Ceglie, Michael Dawson, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Robin Skuncik Jones, Susan McCoy, Sheila Sulentic and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.

Robin Skuncik Jones made a motion to reconvene in open session and moved to seal the executive session minutes.

A roll call was taken: Kathy Boyd, Jennifer Booth, Lynne Ceglie, Michael Dawson, Girard Galvin, Angel Gonzalez, David Gordon, Pamela Humphreys, Robin Skuncik Jones, Susan McCoy, Sheila

Sulentic and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.

12. Adjournment:  
The meeting was adjourned at 5:15 pm

The next meeting is scheduled on February 20, 2014.