

NEWPORT PUBLIC LIBRARY
Board of Trustees
Meeting Minutes
July 21, 2016

1. Call to order: Vice President Jennifer Booth called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.

Attendance: Jennifer Booth, Michael Dutton, Adrienne Haylor, Linda Martin, Justin McLaughlin, Susan McCoy, David Reed, Rita Slom and Library Director Anne Shepherd.

Excused: Michael Dawson, Girard Galvin, David Gordon

Absent: Angel Gonzalez, Jessica Walsh

2. Amendment to the agenda:
There were no changes or additions to the agenda.
3. Secretary's Report:
Susan McCoy asked for changes or additions to the June 16, 2016 Board meeting minutes. Hearing none, she asked for a motion to accept the minutes as presented.
Rita Slom made a motion to accept the minutes as presented. Linda Martin seconded the motion. A roll call was taken. Jennifer Booth, Michael Dutton, Linda Martin, Susan McCoy, David Reed and Rita Slom voted for the motion. There were no votes against. The vote was unanimous. The motion carried.
4. Finance Committee Report:
 - a. Financial Statement for June 2016:

The financial statements for June 2016 were reviewed. Michael Dutton reported that investment income rose slightly in June by .66%. Income exceeded the budget. Expenses were also over budget due to end of year expenses and payment of accrued sick time due to the lowering of accumulation limits.
5. President's Report:
There was no report at this time.
6. Building and Grounds Report:
David Reed reported on problems with the A/C unit that are being addressed. Furniture is due to be delivered on July 25 for the Administration Office that experienced flooding in May.
7. Financial Development Committee report:
Susan McCoy reported that an event wrap up meeting will be held on July 27. The event was successful and met its goal for the ADDD challenge.
8. Nominating Committee:
Linda Martin announced the list of nominees and slate of officers for the Board of Trustees.

On behalf of the Nominating Committee, Linda Martin presented the nominees for the Board of Trustees:

Peter Baylor

Scott Skuncik

Olivia Kachingwe

Matthew Leys

Gina Brown

On behalf of the Nominating Committee, Linda Martin presented the slate of officers for the Board of Trustees for fiscal year 2016-2017:

President	Michael Dawson
Vice President	Jennifer Booth
Secretary	Linda Martin
Treasurer	Michael Dutton

New members and the slate of officers will be voted in at the Annual Meeting on September 15, 2016.

9. Friends of the Library Report:

Adrienne Haylor reported that there are 96 active Friends in the membership. She asked the Board to consider joining the Friends if they are not already members. The summer book sale is winding down with approximately \$2,300 collected so far. The next booksale is the Holiday Sale beginning the first week of December.

10. Director's Report:

Anne Shepherd reported that the Library is a designated Pokémon Go stop. Players of the popular game are encouraged to stop by the library via Facebook during their journeys.

Summer reading programs are in full swing with programs, games and performances.

With the increase in programming and outreach in the Children's Department, a new part time librarian has been hired. Shannon Campbell will begin in August.

Maggie Brown, has begun her position as Head of Collection Management, replacing Mattie Gustafson, who retired in June.

The library is closed on August 8, Victory Day.

11. Old business:

a. Garden Club update:

The Centennial Reading Garden, a collaboration with the Newport Garden Club and the City of Newport, continues while the Garden Club raises more money. The project may begin in late fall or early spring.

12. Adjournment:

The meeting was adjourned at 4:55 pm.

The next meeting is scheduled on September 15, 2016. There is no meeting in August.