

**NEWPORT PUBLIC LIBRARY**  
**Board of Trustees**  
**Meeting Minutes**  
**September 17, 2015**

1. Call to order: President Robin Skuncik Jones called the meeting to order at 4:30 p.m. in the Rotary Board Room of the Newport Public Library.

Attendance: Jennifer Booth, Michael Dawson, Michael Dutton, Chuck Flippo, David Gordon, Robin Skuncik Jones, Linda Martin, Susan McCoy, Justin McLaughlin, David Reed, Rita Slom, Jessica Walsh, library bookkeeper Annette Love and library director Anne Shepherd.

Excused: Girard Galvin

Absent: Angel Gonzalez

2. Amendment to the agenda:  
There were no changes or additions to the agenda.
3. Secretary's Report:  
Susan McCoy asked for changes or additions to the July 16, 2015 Board meeting minutes. Hearing none, she asked for a motion to accept the minutes as presented  
Jennifer Booth made a motion to accept the minutes as presented. Linda Martin seconded the motion. A roll call was taken. Jennifer Booth, Michael Dawson, Michael Dutton, David Gordon, Robin Skuncik Jones, Linda Martin, Susan McCoy, David Reed, Rita Slom and Jessica Walsh voted for the motion. There were no votes against. The vote was unanimous. The motion carried.
4. Finance Committee report:  
  
The financial statements for July & August 2015 were reviewed. The figures were typical for the beginning of the fiscal year. Expenses and income are under budget. The proceeds from the annual event will be transferred to the income account next month. Investment income gained 1.1% in July but fell in August.  
There was a surplus at the end of fiscal year 2014-2015. The surplus was divided between the Health Insurance and Building Renovation Reserves.  
Anne Shepherd announced that the event achieved its goal in obtaining the ADDD Grant from the RI Foundation.
5. President's report:  
Robin Skuncik Jones will give her report at the Annual Meeting.
6. Building and Grounds Report:  
David Reed reported that there has been no mechanical or major problems with the building.
7. Financial Development Committee report:  
Susan McCoy distributed the final report for this year's event with a comparison to last year's results. Most categories exceeded last year's totals including attendance and total money collected. A committee follow up meeting is scheduled for early October.

8. Friends of the Library:  
Chuck Flippo reported that the Friends will give the Library a check for \$25,000 this year at the Annual Meeting.  
The Holiday Book Sale is scheduled to begin in late October featuring the best donations for sale that were received during the year.
9. Director's Report:  
Anne Shepherd will give her report at the Annual Meeting but reminded the Board that the Library will be closed on October 7<sup>th</sup> for Staff Day.
10. Adjournment:  
The meeting was adjourned at 4:40 pm  
The next meeting is scheduled on October 15, 2015.