



# NEWPORT PUBLIC LIBRARY

NEWPORT PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Annual Meeting Minutes  
September 15, 2016

1. Call to order: President Michael Dawson called the meeting to order at 5:00 p.m. in the Program Room of the Newport Public Library.

Attendance: Jennifer Booth, Michael Dawson, Michael Dutton, Girard Galvin, Linda Martin, Susan McCoy, Justin McLaughlin, David Reed, Rita Slom and Library director Anne Shepherd.

Excused: Adrienne Haylor

Absent: Angel Gonzalez, David Gordon

2. Additions or changes to the agenda:

There were no additions or changes to the agenda.

3. Minutes of the September 17, 2015 Annual Meeting:

Susan McCoy asked for changes or additions to the September 17, 2015 Annual Meeting minutes. Hearing none, she asked for a motion to accept the minutes as presented.

David Reed made a motion to accept the minutes as presented. Linda Martin seconded the motion Jennifer Booth, Michael Dawson, Michael Dutton, Girard Galvin, Linda Martin, Susan McCoy, David Reed, and Rita Slom voted for the motion. There were no votes against. The vote was unanimous. The motion carried.

4. Annual Report:

a. President's report:

Michael Dawson reflected on his first year as President of the Board of Trustees. Even though three members are leaving the Board, five new members will be added. He thanked the Board and staff for their commitment to the Library.

b. Finance Committee report:

Michael Dutton, Treasurer of the Board of Trustees, stated that the Library is financially sound with a great volunteer base. The Library finished its fiscal year with a 3.3% increase in income and a 2.9% decrease in expenses.



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## c. Friends Report:

On behalf of the Friends of the Library, Jon Davies reported that the Friends had three very successful book sales this past year. The Friends Bookstore, which is entirely staffed by 24 volunteers, also had a great year. The exterior of the Bookstore received a transformation to a "bistro look" with new planter, main entrance and a railing.

On behalf of the Friends, he presented Board of Trustees President Michael Dawson with a check for \$25,000 for the Library.

## d. Library Director's report:

Library Director Anne Shepherd, finishing her second year at the Library, on her accomplishments from continuing renovations to increased programming. The Library saw approximately 200,000 visits and almost 230,000 materials borrowed during the year. A new Long Range Plan is in place for the next 3 years.

## 5. Recognition of Board Service:

Michael Dawson, President of the Board of Trustees, recognized Board members Susan McCoy, David Gordon and David Reed their six years of service to the Board. Susan McCoy served as Secretary and David Reed was the Chair of the Building and Grounds Committee. David Gordon, a former mayor, brought his knowledge of the city to the Board.

## 6. Election:

The following slate of officers is presented for election to the Board of Trustees of the Newport Public Library:

Michael Dawson	President
Jennifer Booth	Vice President
Michael Dutton	Treasurer
Linda Martin	Secretary

Jennifer Booth made a motion to accept the slate of officers as presented. Girard Galvin seconded the motion Jennifer Booth, Michael Dawson, Michael Dutton, Girard Galvin, Linda Martin, Susan McCoy, David Reed, and Rita Slom voted for the motion. There were no votes against. The vote was unanimous. The motion carried.



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The following new members are presented for election to the Board of Trustees of the Newport Public Library:

Peter Baylor  
Gina Brown  
Matthew Leys

Scott Skuncik  
Stephen Waluk

Girard Galvin made a motion to accept the new members as presented. Jennifer Booth, Michael Dawson, Michael Dutton, Girard Galvin, Linda Martin, Susan McCoy, David Reed, and Rita Slom voted for the motion. There were no votes against. The vote was unanimous. The motion carried.

## 6. Adjournment:

The Annual Meeting of the Board of Trustees was adjourned at 5:25 p.m.