



Newport Public Library  
Finance Committee of the Board of Trustees  
January 21, 2021 at 4:00 PM  
Held via teleconference

## Agenda

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1. Call to order, determination of a quorum, and an announcement that the meeting is being recorded Michael Dutton
2. Additions or amendments to the Agenda Michael Dutton
3. *Action item:* Minutes of the Nov 2020 Finance Committee Michael Dutton
4. Financial Statements for November 2020
5. Old Business
  - Staff news
6. New Business
  - Annual Appeal
7. *Action item:* Adjournment Michael Dutton

Next scheduled meeting: Thursday, February 18, 2021 at 4:00 PM.  
Please email [Patti.Fetta](mailto:Patti.Fetta) if you are unable to attend; or call 847 8720, x101.



Newport Public Library  
Board of Trustees Meeting  
January 21, 2021 at 4:30 PM  
Held via teleconference

## Agenda

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| 1. Call to order, determination of a quorum, and an announcement that the meeting is being recorded. | Stephen Waluk  |
| 2. Additions or amendments to the Agenda   | Stephen Waluk  |
| 3. <i>Action item:</i> Minutes of the Nov 2020 Trustees meeting                                      | Stephen Waluk  |
| 4. Financial Committee Report  | Michael Dutton |
| 5. President's Report  | Stephen Waluk  |
| 6. Building and Grounds Committee Report   | Scott Skuncik  |
| 7. Financial Development Committee Report  | Joseph Logue   |
| 8. Friends of the Newport Library Report   | Jon Davies     |
| 9. Library Director's Report   | Joseph Logue   |
| 10. Old Business   | Stephen Waluk  |
| 11. New Business   | Joseph Logue   |
| • New board members?   |                |
| • Plan for Covid-19 outbreak (to be distributed)   |                |
| • PPP 2021 loan & 2020 forgiveness timeline  |                |
| • Updated policies and the Board's Bylaws (to be distributed)  |                |
| 12. <i>Action item:</i> Adjournment  | Stephen Waluk  |

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