



Newport Public Library  
Board of Trustees  
Meeting Minutes ~ January 27, 2022  
4:30 PM

**In Attendance**

*NPL Staff:* Joseph Logue, Patti Fetta, Ann Amaral

*Board:* Peter Baylor, Jamie Bova, Brad Carter, Kenneth Castiglia, Jon Davies, Michael Dutton, Andrea Groce, Matthew Leys, Charlotte Marshall, Edwina Sebest, Adrienne Shaw, Scott Skuncik, Stephen Waluk, Janine Weisman

**Absent**

Lynn Ceglie, Kyle Martin

**1. Call to Order & Determination of a Quorum**

A quorum was determined; meeting was called to order at 4:33pm.

**2. Amendments to Agenda**

There was a motion and second to approve the agenda; motion was approved.

**3. Minutes of Previous Meeting**

A motion and second approved minutes of October 2021 meeting.

**4. Finance Committee Report**

Michael Dutton reported that P&L Statement for December looked good, with income okay and expenses down. The Wells Fargo account regained value from last report. The library's Annual Appeal has done very well, with \$12.7 brought in to-date.

**5. President's Report**

Steve Waluk thanked Joseph Logue for "sticking with us" during his recent absence from the library; Joseph worked for the library from the hospital and from home.

**6. Building and Grounds Committee Report**

Scott Skuncik reported that the HVAC project is moving along well. City of Newport funds originally allocated for replacing carpet will be used for roof. Estimated timing for arrival of crane and other necessary equipment is end of April/beginning of May. The parking lot will have to be blocked off, which may necessitate a two-day closure of library. Joseph Logue will work to limit inconvenience to patrons.

**7. Financial Development Report**

New member Charlotte Marshall brings event planning experience to the Board and will work with Joseph Logue to resurrect the fundraising event for the (now) 152<sup>nd</sup> anniversary of NPL. The event will take place at The Wyndham in Middletown, Rhode Island on September 22, 2022.

**8. Friends of the Library Report**

Jon Davies reported that the Friends' annual January membership drive continues this month. The store is maintaining its same hours during the period of reduced hours for the library. The lobby sale also continues this month.

**9. Library Director's Report**

Joseph Logue reported that the library will be on amended shortened hours due to staff absences from Covid illnesses. The move to virtual programming was made on January 10<sup>th</sup>. Reduced hours will be for three weeks only; February 8<sup>th</sup> will be next decision point. Regular hours could resume on February 14<sup>th</sup>, 2022.

Joseph thanked the library staff, naming Ann Amaral, Patti Fetta, Jim Mass, and new employee Ali Sukackas, for their teamwork and stepping up to pick up the slack during his illness and absence from the library.

**10. Old Business**

No report.

**11. New Business**

No report.

**12. Adjournment**

A motion to adjourn the meeting was made and seconded; meeting adjourned at 4:49pm.

***Next meeting will be on February 17, 2022 at 4:30pm.***

*Respectfully Submitted,  
February 11, 2022  
Adrienne Shaw, Board Secretary*