



Newport Public Library  
Board of Trustees  
Meeting Minutes  
February 20, 2020

Attendance: Matthew Leys, Michael Dutton, Peter Baylor, Brad Carter, Kyle Martin,  
Adrienne Haylor, Jennifer Gee, Adrienne Shaw, Scott Skuncik, Janine Weisman,  
Joseph Logue, Libran Director, Annette Love, Finance Manager  
Excused: Robin Skuncik-Jones  
Absent: Stephen Waluk, Justin McLaughlin

1. Call to order: President Matthew Leys called the meeting to order at 4:32 p.m. in the Rotary Room of the Newport Public Library.
2. Amendments to the Agenda:  
The agenda was approved as presented.
3. Minutes of the January 2020 meeting:  
The minutes were approved as presented.
4. Old Business:  
No Old business was discussed.
5. New business:  
Welcome new Board Member Janine Weisman.  
150<sup>th</sup> update, donor requests have been sent out.  
Each board member was asked to donate a bottle of wine for a raffle at the event.
6. President's Report: none
7. Finance Committee Report:  
Michael Dutton discussed revenues and budget performance, expenses are 8.6% below budget. Income down 2% last month. Income up over budget.  
The Finance Committee had just meet with Christopher Yalanis and Grey Fater of the Wells Fargo Group to continue the discussion about the management of the libraries investments.

8. Building and Grounds Report:

Minor security issues involving teens. Service call involving Siemens and control issues. It will be necessary to upgrade the building control system as the current system is no longer supported by Windows 7. Awaiting estimates for upgrades.

9. Friends of the Library Report:

January was membership renewal month, currently they have received 92 membership renewals. Continuing February blind date with a book promotion. March will promote books with an Irish theme. Planning April's book sale. The Friends have donated \$2500 to the 150<sup>th</sup> Event.

8. Library Director's Report:

Working on 150<sup>th</sup>, donor requests have been sent out.

Working on patron privacy accommodations for holds, still trying to find a solution.

Will be attending a Library Conference next week.

Had an interview with Newport Life Magazine about the 150 Anniversary, expect it will appear in the next issue.

J. Brown has been relieved of his position at the library.

9. Adjournment:

The meeting was adjourned at 4:48 pm.