



Newport Public Library
Board of Trustees
Meeting Minutes ~ February 17, 2022
4:30 PM

In Attendance

NPL Staff: Joseph Logue, Patti Fetta, Ann Amaral

Board: Peter Baylor, Brad Carter, Kenneth Castiglia, Lynn Ceglie, Jonathan Davies, Andrea Groce, Matthew Leys, Kyle Martin, Edwina Sebest, Adrienne Shaw, Stephen Waluk, Janine Weisman

Absent

Michael Dutton; Charlotte Marshall; Scott Skuncik

1. Call to Order & Determination of a Quorum

A quorum was determined; meeting was called to order at 4:31 pm.

2. Amendments to Agenda

There was a motion and second to approve the agenda; motion was approved. Joseph Logue noted that OLIS would be having an online presentation on responsibilities of library trustees. He will provide more information and invited all to join him at the library.

3. Minutes of Previous Meeting

A motion and second approved minutes of January 2022 meeting.

4. Finance Committee Report

Patti Fetta reported that there was a loss in the Wells Fargo account. Expenses continue to be down below budgeted levels. The library's Annual Appeal has brought in about \$16,000 with \$140 outlay.

5. President's Report

Stephen Waluk stated that Joseph Logue had returned to the library part-time and expected to be back full-time next week. Joseph received a round of applause for his continued dedication to the library.

6. Building and Grounds Committee Report

Joseph Logue invited all trustees to a meeting the following week that will include all interested parties and will provide details of the HVAC project. He is hopeful that only the parking lot entrance will be closed for two days and the library will remain open. Financing is all set and he will have scheduling information at the March meeting.

7. Financial Development Report

Joseph Logue reported that Charlotte Marshall is working to defray cost of the September 22, 2002, fundraiser by seeking support from local businesses. The fundraising team is meeting regularly on Mondays; ticket price has been set at \$125 per person.

8. Friends of the Library Report

Jonathan Davies reported that the bookstore annual clearance sale will be held from March 31st to April 6th this year. St. Patrick's Day materials will be featured in March. The Friends celebrate their 50th anniversary of service to NPL on July 21st, 2022.

9. Library Director's Report

Joseph Logue stated the government mask mandate had been relaxed and it will no longer be necessary for patrons to be masked in the library. The reduction of hours was a prudent move yet only three staff were out for a longer time. All staff have returned and library is back to full hours. He will be hiring a part-time reference librarian and a full-time circulation employee.

10. Old Business

No report.

11. New Business

No report.

12. Adjournment

A motion to adjourn the meeting was made and seconded; meeting adjourned at 4:43pm.

Next meeting will be on March 23rd, 2022, at 4:30pm.

*Respectfully Submitted,
March 12, 2022
Adrienne Shaw, Board Secretary*