



Newport Public Library
Board of Trustees
Meeting Minutes ~ March 23, 2022

In Attendance

NPL Staff: Joseph Logue, Patti Fetta

Board: Peter Baylor, Meredith Bonvino, Kenneth Castiglia, Jon Davies, Andrea Groce, Matthew Leys, Charlotte Marshall, Scott Skuncik, Edwina Sebest, Adrienne Shaw, Stephen Waluk, Janine Weisman

Absent: Brad Carter, Lynn Ceglia, Michael Dutton, Kyle Martin

1. Call to Order & Determination of a Quorum

A quorum was determined; meeting was called to order at 4:31 pm.

2. Amendments to Agenda

There was a motion and second to approve the agenda; motion was approved.

3. Minutes of Previous Meeting

A motion and second approved minutes of February 2022 meeting.

4. Introduction of New Board Member:

Joseph Logue introduced Meredith Bonvino to the Board. Joseph Logue detailed her background and stated that she was highly recommended. A motion was made to nominate Meredith to the Board; it was seconded and approved.

5. Finance Committee Report

In Michael Dutton's absence, Ms. Fetta discussed the overview of financial statements for February 2022. Wells Fargo account suffered losses due to market fluctuations, expenses are below budget and, we are in a good cash position.

6. President's Report

Stephen Waluk formally welcomed Meredith Bonvino to the Board. Joseph Logue mentioned that the recording of the OLIS seminar on library trustee responsibilities is available now at olis.ri.gov. Edwina Sebest commented that the seminar was very good and it would be worth watching. There is a valuable trustee handbook available from OLIS.

7. Building and Grounds Committee Report

Scott Skuncik reported that the HVAC project is on track; the air handler will be installed during the first week of May. He expects to close only the parking lot entrance due to the crane operating from that area.

8. Financial Development Report

No report at this time.

9. Friends of the Library Report

Jonathan Davies reported the annual clearance sale will be held March 31st to April 6th this year. The Friends presented a check for \$3,000 Cathy Gould, head of the children's department for the Summer Reading Program. This amount provides Cathy with a more funds than she requested.

10. Library Director's Report

Joseph Logue indicated it has been a quiet time at the library, with only some maintenance issues. Children's programs attendance has increased significantly. There has been discussion with potential donor regarding a children's theatre rehab. The financial auditor is here this week and next and the audit is anticipated to be ready for review mid-June. New staff members, including Nora from circulation are very enthusiastic and have a positive impact on patron experiences at the library.

11. Old Business

No report.

12. New Business

Joseph Logue reported that statewide policy of the consortium for purchase of YA E-Zone books may result in individual libraries losing control if there is a challenge to a particular book. Thirty-seven member libraries vote on a hypothetical challenge.

Summer hours will return on May 1st; Joseph will draft a proposal on hours for approval at the next meeting.

13. Adjournment

A motion to adjourn the meeting was made and seconded; meeting adjourned at 4:52pm.

Next meeting will be on April 21, 2022, at 4:30pm.

*Respectfully Submitted,
April 15, 2022
Adrienne Shaw, Board Secretary*

