

Newport Public Library
Board of Trustees

Meeting Minutes

May 16, 2019

1. Call to order: President Matthew Leys called the meeting to order at 4:30 p.m. in the Rotary Room of the Newport Public Library.

Attendance: Matthew Leys, Michael Dutton, Robin Skuncik Jones, Linda Martin, Adrienne Haylor, Kyle Martin, Adrienne Shaw, Peter Balor, Scott Skuncik

Joe Logue *Library Director*, Annette Love *Finance Manager*

Excused: Rita Slom

Absent: Gina Brown, Angel Gonzalez, Stephen Waluk

2. Amendments to the Agenda:

There were no changes or additions to the agenda.

3. Minutes of the April 2019 meeting:

The minutes were approved as presented.

4. Finance Report:

Michael Dutton reported on the Financial Statements for April 2019, Wells Fargo Investments are up 2.2% and income is up 10.2% over budget. Expenses are 9% below budget.

5. President's Report: None

6. Buildings and Grounds:

Scott Skuncik reported routine maintenance on the building continues along with spring landscaping.

7. Financial Development:

Adrienne Shaw asked how people would purchase a ticket and or donate.

It was suggested that anyone could contact the office for assistance.

8. Friends of the Library:

Adrienne Haylor reported – the friends currently have 63 members. The Friends of the Library's By Laws have been updated and will be voted on at the Annual Meeting which will be held on June 13 at 4:40 PM in the Program Room. She has had a spot on WADK and promoted the Friends.

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9. Library Director Report:

On May 9, WADK Radio did a remote broadcast from the library which went very well.

Google will be coming to the library on May 31st, flyers have been distributed around town. They will be offering work shop sessions.

10. Old Business:

Personal changes; Jean Hasman and Christina Wolfskehl have been hired part

time to fill the secretary position. Sam Rudd has been hired as a part time custodian.

Mary Schoberth has been hired as a part time Children's Librarian to fill that position in the children's department.

11. New Business:

Personnel Changes: Mary Sullivan Head of Circulation will be retiring on June 14th.

150th Update: The venue will be at the Viking Hotel, they have offered the Bellevue Ball Room to the library at no charge. A menu has been chosen along with hors d'oeuvre and cocktail reception. We will sign a contract and pay a deposit next week to hold the date.

Adjournment: The meeting was adjourned at 4:50 pm.

The next meeting is scheduled for May 16, 2019 at 4:00 PM

Please call Annette Love at 847-8720 x 101 or e-mail alove@newportlibraryri.org to confirm your attendance.