

Newport Public Library  
Board of Trustees  
Meeting Minutes  
Teleconference Meeting  
May 21, 2020

Attendance: Matthew Leys, Stephen Waluk, Michael Dutton, Jennifer Gee, Adrienne Shaw, Scott Skuncik, Janine Weisman, Brad Carter, Robin Skuncik Jones, Peter Baylor, Kyle Martin, Joseph Logue, Libran Director, Annette Love, Finance Manager.

Excused: Scott Skuncik

Absent: Adrienne Haylor, Justin McLaughlin

1. Call to order:  
President Matthew Leys called the meeting to order at 4:32 PM.
2. Amendments to the Agenda:  
The agenda was approved as presented.
3. Minutes of the April 2020 meeting:  
The minutes were approved as presented.
4. Finance Committee Report:  
Michael Dutton reported:  
Income down 4.6% mainly due to fundraising.  
Expenses down 29,562 14.8% drop mainly in salaries.  
Wells Fargo Investments up 44,186, mainly due to transitions of investments from stocks to bonds.  
The committee discussed applying for the PPP funds.  
Joe Logue will begin that process.
5. President's Report:  
None
6. Building and Grounds Committee Report:  
The maintenance staff continues to come in daily cleaning and installing Plexiglas at all service desks. They annually assist the city's park department and have mulched the library grounds.
7. Financials Development Report:  
None
8. Friends of the Library Report:  
None
9. Library Director's Report and Update:  
Joe Logue discussed the following: See attachment.

10. Old Business:

None

11. New Business:

Update of all library operations:

150<sup>th</sup> Anniversary postponement until April 30<sup>th</sup>, 2021 (May 1<sup>st</sup>, 2021)

The Board commended Joe Logue, Director for his hard work and leadership during this difficult time.

Annette Love also added that Joe has been at the library every day since the closing in March, and has implemented the curbside pickup for patrons. For weeks he has been processing all request himself along with greeting patrons whenever possible.

12. Adjournment:

The meeting was adjourned at 5:00PM.