

**Newport Public Library**  
**Board of Trustees**  
**Monthly Meeting – June 15, 2023**

**In Attendance**

*NPL Staff:* Ann Amaral, Erin Shaw

*Board:* Meredith Buonvino, Brad Carter, Kenneth Castiglia, Andrea Groce, Pat Heller, Tanner Jackson, Charlotte Marshall, Kyle Martin, Alan Ridnour, Edwina Sebest, Adrienne Shaw

**Absent**

Dave Carlin, Joseph Logue

**Call to Order & Determination of a Quorum**

A quorum was determined; meeting was called to order at 4:33pm.

**Amendments to Agenda**

A motion was made and seconded to approve the agenda.

**Minutes of Previous Meeting**

A motion was made and seconded to approve minutes of May meeting.

**Finance Committee Report**

A motion and second were made to approve minutes of the prior month's Finance Committee Report as included with the Board meeting materials.

This month's Financial Committee meeting was cancelled due to Joe Logue's absence.

**President's Report**

Brad Carter welcomed Pat Heller to the Board; Pat then introduced herself. Pat will be reporting on The Friends of NPL activity at each monthly Board meeting, replacing Jon Davies who has moved.

**Building and Grounds Committee Report**

The Board was referred to Jim Maas's monthly report distributed previously in the Board meeting materials.

**Financial Development Report**

Charlotte Marshall reported that a tentative date of October 21, 2023, has been set for a 'child-centric' public relations event at the library. Though not the primary focus, there will be festive raffles, for example, to raise money. Charlotte and Joe have discussed having a major fundraising event every two years, alternating with a children's event.

**Friends of the Library Report**

Pat Heller reported that approximately 1000 rack cards promoting the bookstore have been distributed and more are being printed.

From June 25 through July 5, 2023, there will be a children's pop-up sale with books at 50 cents each.

The regular summer book sale will be held from August 15 through August 23, 2023.

Bookstore sales have increased from last year; ads in Newport This Week and use of social media are credited. In addition, a \$250 donation from the Newport Education Foundation was received.

During the first week of NPL's Summer Reading Programs, children received a free book and adults were entered into a drawing for a prize.

The bookstore continues to maintain a small offering of books at the Newport Maritime Center at the Ann Street pier.

A group of creative volunteers continues to add subjects to the bookstore, resulting in more sales.

**Library Director's Report**

No report.

**Old Business**

None.

**New Business**

None.

**Adjournment**

A motion to adjourn the meeting was made and seconded; meeting was adjourned at 4:46pm.

*Next meeting will be on Thursday, July 20th, 2023, at 4:30pm.*

*Respectfully Submitted,*

*July 10<sup>th</sup>, 2023*

*Adrienne Shaw*

*Secretary to the Board*