



Newport Public Library  
Board of Trustees  
Meeting Minutes ~ July 21, 2022

**In Attendance**

*NPL Staff:* Joseph Logue, Patti Fetta

*Board:* Peter Baylor, Meredith Bonvino, Kenneth Castiglia, Michael Dutton, Andrea Groce, Charlotte Marshall, Edwina Sebest, Adrienne Shaw, Stephen Waluk

**Absent**

Brad Carter, Lynn Ceglie, Jon Davies, Matthew Leys, Kyle Martin, Scott Skuncik, Janine Weisman

**1. Call to Order & Determination of a Quorum**

A quorum was determined; meeting was called to order at 4:35pm

**2. Amendments to Agenda**

There was a motion and second to approve the June 2022 Agenda; motion was approved.

**3. Minutes of Previous Meeting**

A motion and second approved minutes of the June 2022 meeting. Minutes were approved.

**4. Finance Committee Report**

Michael Dutton reported that Wells Fargo account value has decreased due to market. Regarding Profit & Loss statement, there was a net gain. Balance sheet is in good shape.

**5. President's Report**

No report.

**6. Building and Grounds Committee Report**

No report.

**7. Financial Development Report**

Joseph Logue is sending out approximately 60 personalized letters inviting recipients to the September fundraiser. Patti handed out packages of tickets to be sold for the fundraiser to each Board member.

**8. Friends of the Library Report**

Edwina stated that bookstore will have a sale beginning on 28<sup>th</sup>; it will be noted in that week's *Newport This Week* calendar. She reported that FOL incorporated 50 years ago today.

**9. Library Director's Report**

Joseph Logue reported that the library is generally very quiet, they are mostly working on the fundraiser. Joseph Logue acknowledged and thanked Scott Skuncik for his success in making the HVAC project happen. The Library had been considering this project for 10 years. Scott found funding and made it happen. There will be a celebratory cake in the library at 1:30pm on Tuesday, August 2<sup>nd</sup>, to congratulate Friends of Newport Library's 50 years of service and contributions to the library. Joseph Logue reported that the Executive Committee voted to approve changing the name of the program room to "Friends of Newport Library Program Room" in honor of FOL's service and contributions to NPL.

**10. Old Business**

No report.

**11. New Business**

Edwina reported that the Nominating Committee is working on replacements for three Board members whose terms are expiring in September 2022. The slate will be ready to go for a vote at the Board's September meeting.

**12. Adjournment**

A motion to adjourn the meeting was made and seconded; meeting was adjourned at 4:48pm.

*The next Board of Trustees Meeting will be on September 15, 2022, at 4:30pm.*

*Respectfully Submitted,  
August 18, 2022  
Adrienne Shaw, Board Secretary*