



NEWPORT PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES

Date of Meeting: July 20, 2023

Location: 300 Spring Street, Newport, RI 02840

Present:: Merideth Bonvino, Tanner Jackson, Charlotte Marshall, Alan Ridnour, Edwina Sebest, Adrienne Shaw

Excused: Dave Carlin (EO), Andrea Groce, Kyle Martin

Also present: Tim Cavazza, Pat Heller (EO), Joseph Logue, Erin Shaw

NB: Due to the unique agenda of the July 20, 2023 Board of Trustees meeting Erin Shaw took the minutes of the meeting to allow Adrienne Shaw to address other matters.

Call to Order & Determination of a Quorum

A quorum was determined; meeting was called to order at 4:33pm.

Amendments to Agenda

There being none, a motion was made and seconded to approve the agenda.

Executive Session

Tim Cavazza recommended a motion to convene into an Executive Session pursuant to RIGL § 42-46-5(a)(2) and § 42-46-5(a)(4) for the purpose of:

- discussing and voting on potential and threatened litigation concerning a current employee; and
- discussing and voting on investigative proceedings regarding allegations of misconduct, either civil or criminal.

Adrienne Shaw made the recommended motion to convene into executive session; Charlotte Marshall seconded the motion. A roll call vote was taken:

Roll call vote:

Merideth Bonvino: Aye

Tanner Jackson: Aye

Charlotte Marshall: Aye

Alan Ridnour: Aye

Edwina Sebest: Aye

Adrienne Shaw: Aye

The motion passed unanimously.

The Board convened into Executive Session.

The Board reconvened into open session.

On motion by Adrienne Shaw and seconded by Merideth Bonvino, the Board voted to seal the minutes of the executive session. All voted "Aye," and the motion passed unanimously.

Attorney Cavazza announced that the following vote was taken in Executive Session:

On motion by Adrienne Shaw and seconded by Alan Ridnour, the Board voted to authorize Whelan, Corrente, and Flanders to investigate the letter discussed in executive session and issue a response to that letter. A roll call vote was taken.

Roll call vote:

Merideth Bonvino: Aye

Tanner Jackson: Aye

Charlotte Marshall: Aye

Alan Ridnour: Aye

Edwina Sebest: Aye

Adrienne Shaw: Aye

The motion passed unanimously.

Filling Executive Vacancies

The Board discussed filling the vacancies left by the resignations of Brad Carter and Ken Castiglia. Tanner Jackson moved to table the discussion to the September Board of Trustees meeting to which Charlotte Marshall seconded. The motion passed unanimously.

Minutes of Previous Meeting

A motion was made by Charlotte Marshall to approve the minutes; the motion was seconded by Merideth Bonvino.

Finance Committee Report

The Board was informed that the Finance Committee was too lightly attended to make any discussion possible in the absence of a quorum. Joseph Logue, however, informed the Board that Robin Jones was assisting the Library with bookkeeping in Patti's absence.

President's Report

None presented.

Building and Grounds Committee Report

The Board was referred to Jim Maas's monthly report distributed previously in the Board meeting materials.

Friends of the Library Report

Pat Heller reported that the Friends Board did not meet in July. The pop-up children's book sale netted \$850. Pat was interviewed by Newport This Week.

Library Director's Report

Joseph Logue has taken over the most pressing bookkeeper duties (payroll, data entry, pension contributions, vendor payments, other duties as required). In June Joseph visited the Daily News building along with an architect from Cordsten Design. The architect's estimate for drawing the plans and coordinating with a project manager should come in late September or early October.

Adjournment

Business being concluded Alan Ridnour made a motion to adjourn: Charlotte Marshall seconded the motion, which passed unanimously. The meeting adjourned at 7:17 PM.

Respectfully Submitted,
July 28, 2023

Erin Shaw, Administrative Assistant

Approved unanimously September 21, 2023