



NEWPORT PUBLIC LIBRARY

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Board of Trustees

Meeting Minutes

September 20, 2018

1. Call to order: President Robin Skuncik-Jones called the meeting to order at 4:34 p.m. in the Rotary Room of the Newport Public Library.

Attendance: Robin Skuncik-Jones, Matthew Leys, Michael Dutton, Rita Slom, Linda Martin, Gina Brown, Angel Gonzalez (via conference call), John Davies, Joe Logue,
Library Director

Excused: Peter Baylor, Michael Dawson, Scott Skuncik, Sandra Pattie, Adrienne Haylor, Steve Waluk

2. Amendments to the Agenda:

The agenda was approved as presented.

3. Minutes of the July 2018 meeting:

The minutes were approved as presented.

4. Nominating Committee Report:

The Nominating Committee presented the new slate of officers to the Board of Trustees. The Board voted to approve the new officers as presented:

Matthew Leys, President

Stephen Waluk, Vice President

Michael Dutton, Treasurer

Linda Martin, Secretary

5. Finance Report:

Michael Dutton reported that income was up. The Library received \$8500 in unsolicited donations that was logged under "Gifts". Investment Accounts increased \$20,000 in 2 months. They were up 1.7% in July and 0.5% in August. Profit and Loss statements look good.

6. President's Report:

Robin Skuncik Jones had no new news to report.

7. Buildings and Grounds:

A written report was distributed.

8. Financial Development:

Rita Slom reported that a great time was had by all at the Novel Evening 2018. The Rotunda has been booked for next year's event as well.



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9. Friends of the Library Report:

John Davies (filling in for Adrienne Haylor) reported that the Friends currently have 85 members. The Friends made about \$2300 from their August book sale. The winter Holiday Sale will be from November 30 to December 5.

10. Library Director Report:

Joe Logue filed the Annual Report with the state.

He has been attending meetings at the Florence Gray Center to envision the space as a branch library. In order to operate a branch, there would have to be a degreed librarian there during all open hours and 2 people present at all times. The housing authority currently owns the center

Redwood Library expressed interest in becoming less of a popular materials library and more research based. They are hoping to work with the NPL to make this happen.

Regular homebound visits to Harbor House have begun, bringing books to those who can't get out.

The Library will be closed on September 21, 2018 for staff development training.

Boston University's AdLab has been contacted to do a Pro Bono for the Library to better regulate our signage and wayfinding.

11. New Business:

There was no new business to report.

12. Old Business: Policies

There was no old business to report.

13. Adjournment:

The meeting was adjourned at 4:44pm.

The next meeting is scheduled on October 18, 2018.